Sample email to teachers introducing the school Math Challenge:

Hi Teachers,

**Math Challenge Program (MCP)** is a free math enrichment program for elementary students consisting of a series of challenging and interesting math problems. It is an exciting and enriching mathematical journey designed to ignite the problem-solving skills of elementary students.  
  
The program provides 15 sets of challenges throughout the school year; each set is published every other week starting in late September and ending in May. These math challenges cover problem solving strategies such as draw a picture or model, make an organized list, look for a pattern, working backward, and guess and check. Each challenge presents 10 to 18 problems ordered by level of difficulties which enables students from various grades to participate. Problems are suitable for grade 1 through 6. Students in grade K are welcome to try.

There will be 15 math challenges throughout the 2015-2016 school year. The first math challenge will be available to view and print at **<link to school’s page> this Friday, \_\_\_\_\_\_\_\_\_\_.** **Due date is \_\_\_\_\_\_\_\_\_\_\_**

Every challenge offers a variety of prizes. Winners are drawn randomly from answers submissions and announced at the Monday’s morning news. Also, students who complete at least 12 sets out of the 15 sets of math challenges will be honored at the award assembly in June 2016.

There’s no sign up for this program. We hope students and their families enjoy mathematics problem solving through these math challenges.

We will be collecting solutions from students on the due dates. Please help with gathering submissions and send them to the office. Thank you!

Math Challenge Team

*Elly Sarwono and Karen Hernan*

Math Challenge Program Chairpersons